



# *Institute of Trade Development*

*Enhancing Competitiveness in Trade*

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## Procurement and Logistics Short Courses Training Calendar – 2020

Dates in 2020	Course Title	Venue
March 2 - 6	The WTO Agreement on Trade Facilitation, Managing International Logistics –Import /Export Procedures and Documentation	Nairobi
March 9 - 13	Public Procurement and Disposal Processes, Preparing and Managing Contract	Nairobi
March 16-21	<ul style="list-style-type: none"> <li>✚ Certified International Logistics Specialist(CITLS)</li> <li>✚ Certified International Freight Forwarder® (CIFF)</li> <li>✚ Certified International Trade Manager (CITM)</li> </ul>	Nairobi
March 23 -28	<ul style="list-style-type: none"> <li>❖ Certified International Logistics Specialist (CITLS)</li> <li>❖ Certified International Freight Forwarder® (CIFF)</li> <li>❖ Certified International Trade Manager (CITM)</li> </ul>	Kigali
March 30-April 3	International Purchasing and Supply Chain Management	Nairobi
April 20-24	Tendering Process, Bid Evaluation, Preparing and Managing Contract	Nairobi
June 8-12	Supply Chain Management for Small and Medium Enterprises.	Nairobi
June 22-26	Risk Management in Procurement	Nairobi
July 6-10	Public Procurement and Disposal Processes, Preparing and Managing Contract	Nairobi
July 20-25	<ul style="list-style-type: none"> <li>➤ Certified International Trade Logistics Specialist (CITLS)</li> <li>➤ Certified International Freight Forwarder® (CIFF)</li> <li>➤ Certified International Trade Manager (CITM)</li> </ul>	Mombasa
August 3-7	Preparing and Managing Procurement Contract	Nairobi
August 10-14	Transport Management	Nairobi
August 17-21	Inventory and Warehousing Management	Nairobi
September 7 -11	Road Safety Management- A Review for Action on UN Decade for Safety 2011-2020	Nairobi
September 14 -18	Tendering Process, Bid Evaluation, Preparing and Managing Contract	Nairobi
September 21-25	The WTO Agreement on Trade Facilitation and Managing International Logistics	Nairobi
October 6-8	Supply Chain and Logistics Conference	Nairobi
October 12-16	Measuring and Evaluating Performance in Procurement	Nairobi
October 26-30	Risk Management in Procurement	Nairobi
November 2-7	<ul style="list-style-type: none"> <li>▪ Certified International Trade Logistics Specialist (CITLS)</li> <li>▪ Certified International Freight Forwarder® (CIFF)</li> <li>▪ Certified International Trade Manager (CITM)</li> </ul>	Dar-es- Salaam - TZ
November 9 -14	<ul style="list-style-type: none"> <li>○ Certified International Trade Logistics Specialist (CITLS)</li> <li>○ Certified International Freight Forwarder® (CIFF)</li> <li>○ Certified International Trade Manager (CITM)</li> </ul>	Nairobi
November 23-27	Public Procurement and Disposal Processes, Preparing and Managing Contract	Nairobi